

Minutes of the Annual Meeting of Wigginton Parish Council

Held on: Tuesday 20th July 2021

Location: Wigginton Village Hall

Present: T. Axon (Vice Chair) (TA), T. Grammenos (TG), M. Carr (MC), S. O'Sullivan (SO), J. Mitchell (JM) and Charles Maisey (CM)(Cllr from Minute 7.1)

Gosia Turczyn - Parish Clerk

Copies: All Councillors and the WPC website

Item	Description
1.	Chairman's Welcome.
1.1	The Vice Chair welcomed everyone and opened the meeting.
2.	Apologies for absence to be accepted by the council.
2.1	Apologies were received from the Chairman and County Cllr Sally Symington.
3.	Declarations of Interests and Dispensations.
3.1	None.
4.	Public Participation (max 15 min).
4.1	None.
5.	Hertfordshire Police.
5.1	Herts Police PCSO Martin Leadbitter sent an update about crimes reported in Wigginton Parish during June 2021: Theft from motor vehicle between 17/6 and 18/6 from Common Field, a catalytic converter was removed from a Silver Honda CRV, unfortunately this remains undetected.
6.	Approval and Signing of Minutes from the Parish Council meeting held on 15th June 2021.
6.1	The Minutes of the Parish Council meeting held on Tuesday 15 th June 2021 were PROPOSED BY Cllr Axon and SECONDED BY Cllr O'Sullivan as being correct and were to be signed by the Chairman.
7.	Vacancy for Parish Councillor.
7.1	Charles Maisey was co-opted unanimously as a new Parish Councillor. He signed the declaration of acceptance of office. The Vice Chair welcomed him to the Council.

8. Wigginton Ultrafast Broadband.

8.1 Cllr Carr explained the process to apply for government funding for ultrafast broadband for Wigginton residents by registering households with Community Fibre Partnership provided by Openreach. 45% of the parish residents will need to commit to the rollout for the project to go ahead. Cllr Carr reported that this will require engaging the community via leaflet dropping and marketing.

9. Clerk's Report/Village Warden's Report.

9.1 Warden Report from Cllr Axon circulated prior to the meeting:

- Replacement bench for the Recreation Ground had been ordered
- Clerk to contact AG Evans to collect goalposts from the Sports Field
- The old wooden gate needs to be removed
- Overgrown hedges around the parish by the footpaths and hedges by Sports Field and Recreation Ground needs to be address. The Clerk will contact Dacorum BC and Goldleaf asking whether they are responsible to trim the hedges and when are they due to be cut back.
- The Clerk will draft a letter asking residents whose properties adjacent the footpaths and pavements to cut back their hedges.

9.2 Sunnyside Rural Trust monthly report:

No update. The Council investigated appointing a village warden. The Council agreed to advertise the post. The pay would be £11 per hour for 2 hours per week. The warden duties would include litter picking, visually checking the village assets and reporting back to the Council by way of emailing the Clerk.

9.3 Items for Information from Clerk:

- The Clerk attended meeting organised by the Tring Town Council regarding the Tring and District Community Transport Project. The councillors want to investigate this matter further and read the survey that was proposed by Pitstone PC.
- The Council was in support of trees planting project that was suggested by a resident. The Council discussed what piece of land the trees could be planted.
- The Clerk is on annual leave from 13th August till 21st August therefore will be absent at the next meeting. Cllr O'Sullivan agreed to take minutes at the planning meeting that will be held on the 17th August 2021.

10. Play Area and Sports Field.

10.1 PlayFix Ltd provided a quote for various major jobs to the play equipment at a cost £4,578.60 including VAT, which was circulated prior to the meeting. It was PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Carr and carried unanimously to accept the quote for £4,578.60 including VAT and to pay 50% deposit before the work commences. A quote for £275 plus VAT provided by Handmade Hideaways to carry our minor repairs was approved and PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Carr.

11. Queens Green Canopy and New Community Projects.

11.1 The Council discussed various options for planting the trees to celebrate the Queens Jubilee. Work in progress.

11.2 Cllr Grammenos suggested various equipment to be added as a village asset for over 12 years old. He will investigate with the school whether the multi -use games area is intending to re-open for the public. Deferred until September meeting.

12. Finance.

12.1 The bank statement, budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts:

12.2 A resolution was passed to make the following payments PROPOSED BY Cllr Axon and SECONDED BY Cllr Grammenos and carried unanimously:

BACS presented for payment at the meeting of Wigginton Parish Council held on 20th July 2021.

PAYEE	DESCRIPTION	TOTAL: £727.96
CYAN	Windsor 4 seater teak garden bench	£235.00
Fresh Air Fitness	Maintenance Service	£338.76
M Turczyn	Clerk's underpaid hours as per contract £12.85 x 11 months	£154.20

12.3 The Council agreed with the internal auditor's recommendation and proposed to pay the Clerk total of £154.20 for the salary discrepancy. PROPOSED BY Cllr Axon and SECONDED BY Cllr Grammenos.

13. Planning.

13.1 **DBC decisions of planning applications:**

- 21/01698/FHA Demolish existing timber frame conservatory. Replace with garden room of the same overall footprint and eaves height. Tinkers Hole Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Granted
- 21/02131/FHA Single storey rear extension and loft conversion. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB Granted
- 21/01656/FHA Construction of attached Garage The Old School Masters House Hemp Lane Wigginton Tring Hertfordshire HP23 6HF Granted
- 21/02431/AGD Steel Portal framed part enclosed Agricultural Building Woodview Nurseries Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Prior Approval Granted

Planning applications to be considered:

- Reference: 21/02265/FHA Garage Bethany Chesham Road Wigginton Tring Hertfordshire HP23 6HJ Withdrawn
- Reference: 21/02328/FHA Hip to gable roof extension, rear dormer window and front rooflights to facilitate a loft conversion 7 Chesham Road Wigginton Tring Hertfordshire HP23 6HH Support
- Reference: 21/02431/AGD Steel Portal framed part enclosed Agricultural Building Woodview Nurseries Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Granted
- Reference: 21/02156/FHA Construction of pitched roof porch to front. Replacement windows. Demolition of existing double garage and replace with new garden building/studio 2 Chesham Road Wigginton Tring Hertfordshire HP23 6HH Objection
- Reference: 21/02461/OUT Demolition of ancillary outbuilding used as stables and construction of new ancillary annex. Hill Green Farm Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD Support

Items for discussion.

14. Green Spaces.

Sustainable Wigginton.

The Clerk read out a report sent out by Sustainable Wigginton representative.

15. Highways and Footpaths.

15.1 Letter had been sent to Dacorum Borough Council and Footpath department at HCC. Update to follow at the September meeting.

15.2 Cllr O'Sullivan will draft a letter to the landowners. Update to follow at the September meeting.

15.3 The Clerk will contact Goldleaf Ground Maintenance and ask whether they are due cut back the hedge.

16. Any Other Business.

16.1 Cllr Mitchell said that is resigning as a councillor. The Council thanked her for her service.

Meeting Closed: 21:55

Gosia Turczyn, Wigginton Parish Clerk

20th July 2021